Once you complete your E-transfer of your fees, within the next 20 mins you will receive an email confirming receipt of your payment and a link to complete the Waiver will be provided.

Click on the **Waiver link** from the E-transfer confirmation email, you will be redirected to DocHub webpage and will show the SBC Waiver Form

You are required to submit the Waiver only once a year between Sept 01 – Aug 31.

If you have not yet submitted, then please follow these instructions.

Remember to rename the default file name with your name SBC-Waiver_Yourname_202x-2x.pdf

Click on the [Fill a Copy] button on the top right. You will be prompted to Sign in, if you have a Gmail account click Sign in with Google or create a new account.

After you signed in the PDF form will again show up now again click the [Fill a Copy]

You will see a window as below change the Title by adding your name For Ex: SBC-Waiver_**Yourname**_202x-2x.pdf then click.

[Fill a Copy]
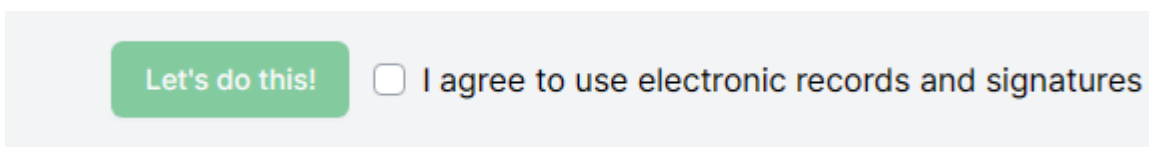
Place a check mark in I agree and then Let's do this!

Now in the form enter the date, Signature, Your Name & Email address. You can either draw the signature or import your saved signature.

Once all the fields are filled out, only then the [Finalize] button will show up. Now click on it and then confirm Finalize Document to complete your submission.

A copy of the signed document will be automatically forwarded to us.

Now Click on this link to sign the new EDBA waiver